



# Application for P&C Membership for 2024 Collingwood Park State School P&C Association

Please complete and return to the P&C in person or by email: [cpss-pnc-admin@bigpond.com](mailto:cpss-pnc-admin@bigpond.com)  
Membership applications are not accepted until voted on at a P&C meeting.

Name:	
Address:	
Phone:	
Email Address:	

I am:

- a parent/caregiver of a student attending the school.
- a staff member of the school.
- an adult interested in the school's welfare.

If you are an adult interested in the school's welfare, please provide:

Current Blue Card number: .....Expiry Date.....

If applicable, please provide details of your children who are students at Collingwood Park State School

Name: ..... Class: .....

I am:

- applying for new membership
- renewing my membership.

I apply for membership of the Collingwood Park State School Parents and Citizens' Association, and I undertake to:

- promote of the interests of and facilitate the development and further improvement of the school and the good order and management of the school; and
- comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*.

Signature: ..... Date: .....

P&C Secretary Use

Date received: ...../...../..... Date accepted: ...../...../.....

Secretary's signature: ..... Entered in P&C Register.

*Get involved, make it happen!*



## SCHEDULE 2 – CODE OF CONDUCT FOR P&C ASSOCIATION

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- act in the best interest of the whole school community at all times.
- act in compliance with the Constitution.
- act and work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education’s policies and procedures relevant to P&C Association operations.
- conduct and present themselves in a professional manner and act ethically and with integrity at all times.
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members.
- remain objective and avoid personal bias at all times.
- represent all members of the school community.
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair.
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain.
- make fair, transparent and consistent decisions.
- provide objective and independent advice.
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own.
- treat official information with care and use it only for the purpose for which it was collected or authorised.
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information.
- not use confidential or privileged information to further personal interests.
- be responsive to the requirements of the school community.
- seek to achieve excellence in educational outcomes for all students at the school.
- listen and respond to issues and concerns regarding strategy and policy.

P&C members (including Executive Committee members) should also abide by all expectations outlined in the school’s Parent and Community Code of Conduct if the school has one.

Signature: ..... Date: .....

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